

# EMPLOYMENT APPLICATION



Desired Position: \_\_\_\_\_ Date: \_\_\_\_\_

**Please print when filling out**

APPLICANT INFORMATION		
First Name:	Last Name:	
Phone: (     )     -	Email:	
Street Address:		
City:	State:	Zip Code:
Do you have a valid driver's license?*	Yes    No	State/License #:
Have you ever applied to work for Produce Express Inc. before?		
If yes, when?		
How did you hear about Produce Express/this opening?		
Why are you applying for work at Produce Express Inc.? _____ _____		
<i>*If required for the position you are seeking</i>		
If hired, would you have a reliable means of transportation to and from work?	Yes	No
Are you at least 18 years old?	Yes	No
<i>If under 18, hire is subject to verification that you are of minimum legal age.</i>		
If hired, can you present evidence of your U.S. citizenship or proof of your legal right to live and work in this country?	Yes	No
Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?	Yes	No
<b>(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to participate in the hiring process and/or to perform essential job functions.)</b>		

GENERAL INFORMATION ABOUT EMPLOYMENT DESIRED	
Position you are applying for:	Are you able to work holidays?
Hours you are available to work:	Are you available to work nights?
If hired, on what date could you start work?	



Name of Company:		Name/Title Supervisor:	
Street Address:			
City:		State:	Zip Code:
Phone: (     )     -			
Position and Duties:			
Dates of Employment:			
Starting Rate of Pay:		Ending Rate of Pay:	
Reason for Leaving:			
May we contact this employer for a reference?		Yes	No
Name of Company:		Name/Title Supervisor:	
Street Address:			
City:		State:	Zip Code:
Phone: (     )     -			
Position and Duties:			
Dates of Employment:			
Starting Rate of Pay:		Ending Rate of Pay:	
Reason for Leaving:			
May we contact this employer for a reference?		Yes	No
Name of Company:		Name/Title Supervisor:	
Street Address:			
City:		State:	Zip Code:
Phone: (     )     -			
Position and Duties:			
Dates of Employment:			
Starting Rate of Pay:		Ending Rate of Pay:	
Reason for Leaving:			
May we contact this employer for a reference?		Yes	No

REFERENCES			
List below three persons not related to you who have knowledge of your work performance within the last three years			
Name:		Phone: (     )     -	
Street Address:		State:	Zip:
Occupation:		Number of Years Acquainted:	
Name:		Phone: (     )     -	
Street Address:		State:	Zip:
Occupation:		Number of Years Acquainted:	
Name:		Phone: (     )     -	
Street Address:		State:	Zip:
Occupation:		Number of Years Acquainted:	

**Please read carefully, initial each paragraph, and sign below**

\_\_\_\_\_ Initials  
I hereby authorize Produce Express Inc. or a company hired by Produce Express Inc. to thoroughly investigate my references, work records, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to the Company any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers, and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_\_ Initials  
I understand that if offered employment, the offer is contingent on my passing a pre-employment background check and alcohol and drug screen.. By signing this application, I voluntarily agree to submit to a pre-employment background check and alcohol/drug screen. I understand that failure to pass the background check and alcohol/drug screen will result in withdrawal of the employment offer.  
I understand that nothing contained in the application or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.

\_\_\_\_\_ Initials  
If the position applied for requires driving in the course of work, I understand that I will be required to possess a current and valid California driver's license and understand that I will be required to provide a copy of my official driving record and proof of insurance. I also understand that any offer of employment is contingent on my ability to be covered by Produce Express Inc. auto insurance, if required for my position.

\_\_\_\_\_ Initials  
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any documents used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_\_ Initials  
I certify that to the best of my knowledge, I am able to perform all of the duties and responsibilities of the position for which I am being considered without violating any obligations to any other person(s) or Company. I agree to provide to Produce Express Inc. copies of all non-solicitation, non-disclosure and/or non-compete agreements I have entered. I covenant not to disclose to \_\_\_\_\_ or use in my work for Produce Express Inc. any confidential or proprietary information derived from other sources. Other than through my employment with Produce Express Inc., I will not bring to the offices or facilities of Produce Express Inc., or otherwise use or disclose any materials or documents belonging to any other person(s) or company who previously employed me. I understand that any violation in this regard shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

My signature below certifies that I have read and understand this complete page, and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date